

Privacy Policy *Getekend Verslag*

Version 0.1

This page was last amended on 1 June 2018

We are aware of the trust you've placed in us. We therefore see it as our responsibility to protect your privacy.

On this page we explain the type of data we collect when you use our website, why we collect this data and how we use it to improve your experience, helping you to fully understand how we operate.

This privacy policy is applicable to the services of *Getekend Verslag*. Please be advised that *Getekend Verslag* is not responsible for the privacy policies of other sites and sources. By using this website you are agreeing to this privacy policy. *Getekend Verslag* respects the privacy of all its users and takes care to ensure the personal information you give us is handled confidentially.

How we use collected data

Using our services

When you sign up for one of our services, we ask you to provide us with your personal details. These details are used to provide that service. That data is stored in *Getekend Verslag's* own secure server or those of a third party. We will not combine this information with other personal information in our possession.

When you contact us via email or other messaging options, we may save those messages. We may ask you for personal information relevant to that particular situation. This allows us to process your requests and answer your questions. That data is stored in *Getekend Verslag's* own secure server or those of a third party. We will not combine this information with other personal information in our possession.

Cookies

We collect data for research purposes to gain better insight into our clients. This allows us to tailor our services accordingly.

This website uses "cookies" (small data files assigned to your browser) to help the website analyse your use of the site. The information generated by the cookie regarding your use of the website may be transferred to the private, secure servers of *Getekend Verslag* or those of a third party. We use this information to track how you use the website, to draw up reports on website activity and to offer other services relating to website activity and internet usage.

Purposes

We do not collect or use information for any other purposes other than the purposes outlined in this privacy policy unless we have obtained your permission beforehand.

Third Parties

Information is not shared with third parties. In some cases the information may be shared internally. Our employees are obligated to respect the confidentiality of your details.

Changes

This privacy policy applies to the usage of this site and the options on this site. Any changes and/or modifications to this site could lead to changes to this privacy policy. We therefore encourage you to regularly review this privacy policy.

Data and photo options

We offer all visitors the option to modify or remove all personal information given to us. Because we create illustrated reports of large events and would like to display our product on our website, there is a possibility that you could find yourself in one of our photo's of such an event that you have attended. Should you wish for this photo to be removed, you may contact us and we will take it down immediately.

Amendments to / unsubscribe from newsletter service

Below every automated email you will find the option to amend your details or to unsubscribe. For now you will only receive emails from us that are specifically addressed to you and are relevant to the project we are working on with you.

Amendments to / opting out of communication

Should you wish to amend your details or if you would like to be removed from our database, kindly get in touch with us via the contact details listed below.

Disabling cookies

Most browsers are set to accept cookies by default, but you can reconfigure your browser to reject all cookies or to alert you when a cookie is being sent. However, it is possible that some functions and services on our and other websites may not perform correctly if your browser is set to not accept cookies.

Questions and feedback

We do regular checks to make sure we are complying with this privacy policy. Kindly contact us should you have any questions regarding this privacy policy,

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